

**Rutgers Engine Company #1**  
**PO Box 85, Johnson N.Y. 10933**  
Application for membership of the Rutgers Engine Co. # 1  
( Johnson Fire Department )

**Do Not Write In This Space**

Date Application Received: \_\_\_\_\_

Date First Reading: \_\_\_\_\_

Date Second Reading: \_\_\_\_\_

Date Membership Committee: \_\_\_\_\_

Recommended: Yes \_\_\_\_\_ No \_\_\_\_\_

Date Voted on Membership: \_\_\_\_\_

Accepted: Yes \_\_\_\_\_ No \_\_\_\_\_

**Personal**

Last Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ First Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Email Address: \_\_\_\_\_ Fax#: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone#: \_\_\_\_\_

\_\_\_\_\_

Cell Phone#: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Drivers License #: \_\_\_\_\_ State: \_\_\_\_\_ Class: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Previous membership in another fire department: \_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, Please list the name and address of the fire Company \_\_\_\_\_

\_\_\_\_\_

Please request a letter from the Chief of your previous fire department with the following information:

1. That you were a member in good standing
2. A list of Firematic courses completed
3. A copy of recent D.O.T. physical

The above must be mailed to:

Rutgers Engine Company  
Attention: Fire Chief  
P.O. Box 85  
Johnson, New York 10933

Have you ever been convicted of **ANY** moving traffic violations in the past 3 years: \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you had any motor vehicle accidents in the past 5 years: \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you been convicted of a misdemeanor in the past 5 years: \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been convicted of a felony: \_\_\_\_\_ Yes \_\_\_\_\_ No

Primary Physician: \_\_\_\_\_ Primary Physician Phone#: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy#: \_\_\_\_\_

Medications: \_\_\_\_\_

Blood Type: \_\_\_\_\_ Allergies: \_\_\_\_\_

Do you have any current or past medical or psychological problems: Yes \_\_\_\_\_ No \_\_\_\_\_

Person to Notify In Case of Emergency: \_\_\_\_\_

Relationship: \_\_\_\_\_

Cell Phone # of Emergency Contact: \_\_\_\_\_ Home Phone # \_\_\_\_\_

List any current First Aid, EMT or Paramedic certifications: \_\_\_\_\_

Expiration date of above certifications: \_\_\_\_\_

Religion: \_\_\_\_\_ Organ Donor: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

## Employment

Name of current employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Years Employed: \_\_\_\_\_

\_\_\_\_\_

Previous employer if above less than 3 years: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Years Employed: \_\_\_\_\_

\_\_\_\_\_

## Character Reference

Your sponsor cannot be used as a character reference

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

May we contact the above employer's for reference: Yes \_\_\_\_\_ No \_\_\_\_\_

# OATH

I, \_\_\_\_\_ hereby apply for membership in the Rutgers Engine Company No. 1 Inc.  
I agree that if accepted as a member, I will submit to the required physical examination by a doctor and that I will follow and uphold the Constitution and Bylaws of the Rutgers Engine Company No. 1 Inc.

I am \_\_\_\_\_ years of age\* and (I am) (am not) an American citizen. I certify to the best of my knowledge that and belief, all of my statements are true, correct, and made in good faith {\*} Under 18 years of age Parental Consent section must be completed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Sponsor

I, \_\_\_\_\_ being a duly enrolled member of the Rutgers Engine Company No. 1 Inc., hereby sponsor and endorse the above-named applicant for membership in the Rutgers Engine Company No 1 Inc.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## \*Parental Consent Section

### To whom it may concern:

I hereby give my (son) (Daughter) \_\_\_\_\_ permission to become a member of the Rutgers Engine Company No. 1 Inc. I also give my consent for my son or daughter to be transported and given any medical treatment necessary in the event of an illness or injury.

Signature: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* If the Applicant is age 16 -18, Complete and Return the "Junior Firefighter Consent" Form. \*\*



**NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES**  
**Office of Criminal Justice Operations**  
**Volunteer Firefighter Inquiry Form**

*INSTRUCTIONS: This form is to be used only by a Sheriff's Office (or OFPC, where applicable) when performing searches authorized under NY Executive Law §837-o in connection with individuals seeking membership in a Volunteer Fire Department.*

A. DATE:

*This form must be U.S. mailed, faxed or hand delivered between agencies. E-mail transmission is not permissible.*

*Shaded boxes are required data elements.*

**B. REQUESTING VOLUNTEER FIRE DEPARTMENT**

DEPARTMENT NAME:

FIRE CHIEF NAME:

SIGNATURE:

ADDRESS:

TELEPHONE NUMBER:

FAX NUMBER:

1. NAME (LAST, FIRST, MIDDLE)

2. ADDRESS (Street, City, Zip Code)

3. ALIAS AND/OR MAIDEN NAME

4. SEX

M      F  
  

5. RACIAL APPEARANCE

White Black Indian Asian Unknown Other

6. ETHNICITY

Hispanic   Not Hispanic   Unknown  
                       

7. HEIGHT  
 Ft.      In.

8. DATE OF BIRTH  
 Month   Day   Year

9. PLACE OF BIRTH

10. SOCIAL SECURITY NO.

INVESTIGATING OFFICER: \_\_\_\_\_ DATE \_\_\_\_\_  
 (PRINT NAME/TITLE)

INVESTIGATING OFFICER SIGNATURE \_\_\_\_\_

RESULTS OF INQUIRY

- NO RECORD OF AN ARSON CONVICTION OR A CONVICTION REQUIRING REGISTRATION AS A SEX OFFENDER
- CONVICTED OF ARSON; NO RECORD OF A CONVICTION REQUIRING REGISTRATION AS A SEX OFFENDER
- CONVICTED OF A CRIME REQUIRING REGISTRATION AS A SEX OFFENDER; NO RECORD OF AN ARSON CONVICTION
- CONVICTED OF ARSON AND CONVICTED OF A CRIME REQUIRING REGISTRATION AS A SEX OFFENDER

**(Retain for your Records)**

**NY Executive Law 837-o**

§ 837-o. Search for arson and sex offense conviction records of volunteer firefighter applicants. 1. Any person who applies for membership in a fire company, as such term is defined in section three of the volunteer firefighters' benefit law, or who seeks to transfer as a member of another fire company shall be required to authorize the submission of his or her name and other authorized identifying information to the division which shall search its files for records indicating whether the person stands convicted of the crime of arson or a crime which requires the person to register as a sex offender under article six-C of the correction law. The chief of the fire company to which application is made shall provide written notice to the applicant that a search will be conducted, and if the applicant desires to proceed, he or she shall complete a search request on the form provided for this purpose by the division of criminal justice services.

2. Within ten business days of receipt from the applicant, the chief of the fire company shall send the completed search request form to either (I) the sheriff's department of the county in which the fire company is located, or (ii) the office of fire prevention and control, as follows:

(a) the sheriff's department of the county in which the fire company is located shall be responsible for receiving the search requests and processing the search requests with the division within ten business days of receipt from the chief of the fire company, unless the county legislative body adopts and files with the office of fire prevention and control pursuant to the municipal home rule law a local law providing that the sheriff's department shall not have such responsibility;

(b) in all other instances where a county legislative body has adopted a local law pursuant to paragraph (a) of this subdivision, the office of fire prevention and control shall be responsible for receiving search requests and forwarding the search requests to the division.

The office of fire prevention and control is hereby authorized to establish a communication network with the division for the purpose of forwarding search requests and receiving search results pursuant to paragraph (b) of this subdivision.

3. (a) All searches concerning the application for membership in a fire company shall be conducted under the provisions of subdivision six of section eight hundred thirty-seven of this article without the assessment of any fee to the applicant or fire company and shall pertain solely to ascertaining whether the applicant stands convicted of arson or a crime which requires the person to register as a sex offender under article six-C of the correction law.

(b) The results of the search shall be communicated in writing, within ten business days of receipt from the division, to the chief of the fire company from which the search request originated by either the sheriff's department or the office of fire prevention and control, and shall be kept confidential by the chief, except as provided in paragraph (c) of this subdivision. The results of the search shall only state either that: (I) the applicant stands convicted of arson and/or a crime which requires the person to register as a sex offender under article six-C of the correction law, or (ii) the applicant has no record of conviction for arson or a crime which requires the person to register as a sex offender under article six-C of the correction law. The results of the search shall not divulge any other information relating to the criminal history of the applicant.

**(Over)**

(c) At the time an applicant is advised that he or she is ineligible for membership due to a record of conviction for arson, he or she shall also be advised of the rights to challenge and appeal the information contained in the record of conviction as provided in the rules and regulations of the division. The applicant shall continue to be barred from membership until all administrative and judicial challenges to the accuracy of such information or appeals therefrom, are ultimately resolved in his or her favor, or if such a determination is unchallenged.

(d) If a person is denied election or appointment as a volunteer member of a fire company based in whole or in part on the fact that he or she stands convicted of a crime which requires the person to register as a sex offender under article six-C of the correction law, he or she shall be advised by the fire company of the rights to challenge and appeal the information contained in the record of conviction as provided in the rules and regulations of the division, and provided by the fire company with a copy of the criminal history record received by the fire company and with a copy of sections seven hundred fifty-two and seven hundred fifty-three of the correction law.